



**Cochrane
High School**

GRADUATION 2025 INFORMATION BOOKLET



Cochrane High School
Convocation Ceremony

Thursday, June 26th, 2025 at 9:00 am
Spray Lake Sawmills Centre
800 Griffin Rd E, Cochrane, AB T4C 2B8

403-932-2542
cochrane@rockyview.ab.ca
529 4 Ave North, Cochrane, AB T4C 1Y6
<http://cochrane.rockyview.ab.ca>



**Cochrane
High School**

IN THIS BOOKLET:

- Principal's Message
- Important Dates
- Grad Committee
- Graduation Requirements
- Mandatory Graduation Meeting
- Google Classroom
- Valedictorian
- Graduation Ceremony
- Graduation Fees and Tickets
- Graduation Photos
- "Handshake Photo" at Ceremony
- Graduation Jewelry
- Contact Names and Information



Principal's Message

Graduation is a significant academic milestone, marking years of dedication and perseverance. Congratulations on reaching this point! To make this event truly meaningful, your active participation is essential. Here's how you can contribute:

- **Stay Informed:** Familiarize yourself with Diploma Requirements and ensure you have completed or registered for all necessary courses to graduate by the end of June.
- **Stay Updated:** Watch for important graduation information shared through Grad Update emails, the school website, and the Graduation Google Classroom.
- **Engage and Provide Input:** Regularly check the Graduation Google Classroom for updates and opportunities to share your input.
- **Complete Required Tasks:** Submit the Graduation Google Form with all necessary details and provide your baby photo to the committee.
- **Volunteer:** Offer your time to help with graduation planning—whether in a short-term or long-term role.
- **Honor the Celebration:** Behave in a manner that reflects the significance of graduation, both at school and during the ceremony.

Graduation is an exciting and memorable time in your life. By working together, we can ensure this celebration is truly special and one you will always cherish.



IMPORTANT DATES

Thursday, October 3rd 2024	Mandatory Grad Meeting - Cochrane High School Gymnasium @ 6:30pm
	All Graduates have logged in and accessed My Pass.
November 2024	Online Booking Site Opens for Grad Portrait sittings
Dec 2-12th	Grad Portrait sittings @ Cochrane High School
April 11th	All Grad Fees must be paid
May 16th 2025	Last Day to submit your Baby Picture @ chsgraduation@rvschools.ab.ca
May 20th	Valedictorian Short Listing
Week of May 26th - 30th	Valedictorian Selection Video Submission and short listing (top 3)
June 9th from 12:20pm	Mandatory Grad Practice in the gym @ 12:20pm (lunch provided)
June 6th	Valedictorian Candidate Speeches
June 13th	Valedictorian Announcement
June 26th	Cochrane High School Graduation Ceremony @ SLS Center: 9:00am.



YOUR 2025 GRAD COMMITTEE

Grads who wish to be part of the committee will be identified and are required to attend LUNCH TIME meetings. Initially in the fall, there will be only a few meetings, but they will become more frequent as graduation approaches, starting in second semester.

The students of the Grad Committee will ask for input from all members of the graduating class on various topics and be involved in some aspects of the ceremony and giving a student voice to ensure a meaningful experience.

This year's student representatives :

Claire Meyer, Alexa Voss, Emma Dick, Taygan Barber, and Bella Vogelaar

This year's staff members working with grade 12's are:

Admin: Jarett Hooper

Guidance: Tricia Lebel

In addition to overseeing and consulting with student and parent committees, the staff advisors are responsible for the following:

CHAIRPERSON: Mme Lesley- Anne Petcoff

- Liaising with parent and student volunteers
- Setting dates and booking locations for all events and activities
- Communication with students, parents, and school staff
- Ceremony organization, planning
- Valedictorian Selection Committee

ADMINISTRATIVE ASSISTANCE: Ms Mandy Rauch

- Google Classroom
- Convocation Ticket distribution
- Cap, gown, stole sizing/ordering
- Graduation Certificates



GRADUATION REQUIREMENTS

In order to obtain an **Alberta High School Diploma**, students must meet these minimum requirements:

ALBERTA HIGH SCHOOL DIPLOMA: GRADUATION REQUIREMENTS (ENGLISH)
The requirements indicated in this chart are the <u>minimum</u> requirements for a student to attain an Alberta High School Diploma. The requirements for entry into post-secondary institutions and workplaces may require additional and/or specific courses.
100 CREDITS including the following:
ENGLISH LANGUAGE ARTS – 30 LEVEL (English Language Arts 30-1 or 30-2)
SOCIAL STUDIES – 30 LEVEL (Social Studies 30-1 or 30-2)
MATHEMATICS – 20 LEVEL (Mathematics 20-1, Mathematics 20-2 or Mathematics 20-3)
SCIENCE – 20 LEVEL ¹ (Science 20, Science 24, Biology 20, Chemistry 20 or Physics 20)
PHYSICAL EDUCATION 10 (3 CREDITS) ²
CAREER AND LIFE MANAGEMENT (3 CREDITS) ³
10 CREDITS IN ANY COMBINATION FROM: <ul style="list-style-type: none"> • Career and Technology Studies (CTS) courses • Fine Arts courses • Second Languages ⁴ courses • Physical Education 20 and/or 30 • Knowledge and Employability courses • Registered Apprenticeship Program courses • Locally developed/acquired and authorized courses in CTS, fine arts, second languages or Knowledge and Employability occupational courses ⁵
10 CREDITS IN ANY 30-LEVEL COURSE (IN ADDITION TO A 30-LEVEL ENGLISH LANGUAGE ARTS AND A 30-LEVEL SOCIAL STUDIES COURSE AS SPECIFIED ABOVE) ⁶ These courses may include: <ul style="list-style-type: none"> • 30-level locally developed/acquired and authorized courses • Advanced level (3000 series) in Career and Technology Studies courses • 30-level Work Experience courses ⁷ • 30-level Knowledge and Employability courses • 30-level Registered Apprenticeship Program courses • 30-level Green Certificate Specialization courses • Special Projects 30



GRADUATION REQUIREMENTS

In order to obtain a **Certificate of High School Achievement**, students must meet these minimum requirements:

CERTIFICATE OF HIGH SCHOOL ACHIEVEMENT REQUIREMENTS (ENGLISH)	
The requirements indicated in this chart are the <u>minimum</u> requirements for a student to attain a Certificate of High School Achievement. The requirements for entry into post-secondary institutions and workplaces may require additional and/or specific courses.	
80 CREDITS ^① including the following:	
ENGLISH LANGUAGE ARTS 20-2 OR 30-4	
MATHEMATICS 10-3 OR 20-4	
SCIENCE 14 OR 20-4	
SOCIAL STUDIES 10-2 OR 20-4	
PHYSICAL EDUCATION 10 (3 CREDITS) ^②	
CAREER AND LIFE MANAGEMENT (3 CREDITS) ^③	
5 CREDITS IN	
<ul style="list-style-type: none"> • 30-level Knowledge and Employability occupational course, or • 30-level Career and Technology Studies (CTS) course, or • 30-level locally developed/acquired and authorized course with an occupational focus 	
AND	
5 CREDITS IN	
<ul style="list-style-type: none"> • 30-level Knowledge and Employability Workplace Practicum course, or • 30-level Work Experience course,^④ or • 30-level Green Certificate course,^⑤ or • Special Projects 30 	
OR	
5 CREDITS IN	
<ul style="list-style-type: none"> • 30-level Registered Apprenticeship Program (RAP) course^⑥ 	



GRADUATION REQUIREMENTS

In order to be placed and remain on the Cochrane High School graduation list, all students must comply with certain conditions:

- Students are responsible to check the accuracy of their high school record of courses, marks, credits and demographic information. Detailed Academic Report can be accessed through student My Pass accounts. Any questions regarding a high school record should be discussed with Ms. Lebel.
- Students must ensure that they are registered in the necessary credits and courses to fulfill high school diploma or certificate requirements.

It is the **student's responsibility** to ensure that these requirements have been met!

GRADUATION MEETING

A mandatory graduation meeting is scheduled every year in early fall. Each grad and one parent must attend as we share important information about graduation and provide each student with a graduation package.

GOOGLE CLASSROOM

A Grad 2025 Google Classroom has been created to share information with grads and their families throughout the year. All grade 12 students who are in a position to graduate must sign up for the Google Classroom. Survey and ALL of the Up to Date information surrounding graduation in there.



VALEDICTORIAN

The Valedictorian has the honour of giving a speech at the graduation ceremony that shares the common memory, the realities of graduation, how to embody the 3 C's into adulthood and the future aspirations of the Class of 2025. This graduate is a student who strives for academic excellence while contributing to a positive school and community culture and who also exemplifies what it means to be a Cobra.

The Valedictorian will be selected through a three-step process, with a strong emphasis on excellence in academic achievement and how they embody the 3 C's of Community, Character and Commitment.

Step 1: A short list of the 10 top Grade 12 academic students using the following criteria:

- ELA 30-1
 - + four (4) other courses from the below list:
 - Social Studies 30-1
 - Mathematics 30-1, 30-2, and 31***
 - Science 30
 - Biology 30
 - Chemistry 30
 - Physics 30
 - Fine Arts* (Art 30, Art 31, Choral Music 30, General Music 30, Instrumental Music 30, Drama 30, Dance 35, Fine Arts group locally developed courses like Advanced Acting 35, etc.)
 - Any 5-credit second language or language and culture course at the 30-level** – FLA, FSL, etc.
 - Physical Education 30
 - Aboriginal Studies 30 (not offered at CHS)
 - Any approved grade 12 IB diploma or AP academic subject (not offered at CHS)
 - CTS Computing Science 30 (5-credits) (not offered at CHS)

Notes:

*Two courses in the same subject area may not be used. For example: only ONE of Music, Band, Art, Drama, Theatre, or Advanced Acting may be used.

**Only one grade 12 level course in a language stream may be used (FLA or FSL).

***Mathematics 30-1, Mathematics 30-2, and Mathematics 31 may each be used.

An email will be sent to students inviting them to Step 2.



VALEDICTORIAN

Step 2: The short listed students will submit a video to the Valedictorian Selection Committee to demonstrate why they are the best choice for Valedictorian.

Step 3: Selection Process

- The Valedictorian Selection Committee will view the videos and score them according to a set rubric to determine the top 3 candidates. Students receive the rubric in advance.
- The top 3 candidates will prepare a two-minute speech hitting the highlights of their possible Valedictorian address in person, in front of the committee.
- The Valedictorian Selection Committee will assess the candidate's speeches and select the Valedictorian.
- The selected Valedictorian will then work with a staff member to craft their speech for the graduation ceremony.



GRADUATION CEREMONY

- The graduation ceremony will take place on Thursday June 26, 2025 at Spray Lake Sawmills Centre, Cochrane, beginning promptly at 9:00 am and lasting for approximately 2/2.5hours. Doors will open for guests at 8:15 a.m. Grads are to arrive no later than 8:00 am and proceed directly to the holding area. See map on next page for parking and student entrance at SLSC.
- Each family **is eligible to receive 5 tickets for the event***. If families do not require all five (5) of their tickets, additional tickets may be available after the initial round of tickets have been distributed. A form will be sent to each Grad family to request tickets.
- **The Graduation Ceremony will not be live-streamed in 2024-25**
- Grads receive their gowns, cap and stole and tickets at our **Mandatory Grad Rehearsal on Thursday, June 5th @ 12:30pm**

GRAD BANQUET

The Grad Banquet is NOT organized by the school or Rocky View Schools (RVS). Participants and volunteers are not covered by any insurance or any other form of protection by the school or RVS. This is not a school sponsored event.

GRAD FEES AND TICKETS

This year's grad fees are \$160.00 and can be paid online through School Cash and must be paid in full prior to the graduation ceremony. The deadline to pay fees is April 11th 2025.

- Gown, stole, momento cap and tassel purchase
- Printing of programs and tickets
- Diploma Covers and Certificates
- Decorations
- Facility rental
- Pizza Lunch on rehears
- A/V presentation equipment
- Grad Hoodie
- Incidentals cost that may be incurred

If you would like to make a payment schedule, please contact Mrs. Patti Lawson, our Business Manager.



MAP: SPRAY LAKE SAWMILLS CENTRE





GRADUATION PHOTOS

Cochrane High School arranges for Prestige Photography, a division of Lifetouch photographer to come to the school to take individual portraits. Each grad must have his/her picture taken at this time for the composite picture and the yearbook. There is no charge for the composite and yearbook picture, and you are under not obligation to order any further photographs from this photographer.

If you choose to sit for other pictures, there is a fee of \$40.00 for a 30-minute sitting.

For more information on Lifetouch graduation photography, visit their site at <http://www.lifetouch.ca/graduation-portraits>

If you missed the opportunity to have Grad Portraits taken at school in December, you can schedule a session at the studio in Calgary:

<https://local.prestigeportraits.ca/ab/calgary/5329-72-ave-se--30.html>

If you wish to order photographs:

- Picture packages are made available to individual graduates, with the cost varying according to the package contents
- There will be a sitting fee of \$40.00 charged
- Cost information is made available by the photographer at the time
- Retakes, if needed, will be done at Lifetouch Studio, Ph. (403) 255-5440.
- Graduation Customer Service number is 1-888-676-1647

“HANDSHAKE PHOTO” with Diploma at Grad Ceremony

Lifetouch takes this complimentary picture of your graduate on stage, shaking hands with principal, Mr. Jeff Chalmers at the ceremony. These photographs will be digitally accessible after graduation. This guarantees a professional photo of the graduate receiving their certificate. This will be available for purchase.

QUESTIONS REGARDING PHOTOGRAPHS MUST BE DIRECTED TO LIFETOUCH BY PHONE 403-255-5440.



GRADUATION JEWELRY

If you are interested in purchasing jewelry, please be in touch with Josten's. You are under no obligation to order a ring. This is an additional cost.

QUESTIONS REGARDING RINGS MUST BE DIRECTED TO JOSTEN'S
PHONE 403-252-1774

CONTACTS

FINANCE: Mrs. Patti Lawson

- Paying deposits for locations where necessary
- Ensuring accurate financial records
- Setting budget, determining, and collecting grad fees

GRAD REQUIREMENTS: Mrs. Tricia Lebel (Counsellor)

- Maintaining an accurate graduation list

LIFETOUCH/JOSTENS:

- Making arrangements for composite photo
- Making arrangements for individual grad photo dates and times
- Making arrangements for ring ordering dates and times

CAP & GOWN:

- Grads must provide measurements for the gown through the Grad Survey on the Google Classroom page.
- Cap, stole & gown will be distributed to grads during the Mandatory Grad Rehearsal.

Official diplomas are mailed DIRECTLY from Alberta Education to the student after final grades have been determined