



“Nature gives every bird his worm, but she does not throw it into the nest”

Laboratory

Assignments

- All lab reports are due three (3) days after the lab is completed.
- Safety is a priority in the lab.
- Set-up will be the teacher’s responsibility. Clean-up will be the student’s responsibility.

Classroom Conduct

- Students are expected to conduct themselves in a mature, responsible manner at all times.
- Behaviour which is offensive to others or threatens the general welfare of others will not be accepted.



Attendance

- It is the responsibility of the student to complete notes and assignments missed due to absence.
- All course work is located on moodle. The student has unlimited access to that site.
- At the 4th non-school sponsored absences, teacher will email parent notifying concern for absences and plans to correct the situation.
- At 8th absences grounded to flex time for work missed
- At 12th absences student may be removed from course
- First late: student receives a warning
- Subsequent late: full noon-hour detention; call made home; and referral to administration



Class Preparation

- Students come prepared for class (refer to course outline for required materials).
- The teacher will NOT loan out any required material for the student’s use.



Secrets to Success:

- Be on time.
- Be prepared.
- Finish your homework.
- Do not hesitate to ask questions.
- Actively participate in class.
- Attend classes regularly.

“Work spares us from three evils: boredom, vice and need”.

~Voltaire



Evaluations

- Unit Exams will be written close to the completion of the unit. One week's notice will be given.
 - If you are absent for an exam:
 - and your reason is truancy, you will receive a grade of zero (0)
 - If your absence is legitimate and you have been excused, it is your responsibility to make arrangements to write the missed exam. Contact your teacher prior to the exam or test if you know about your absence in advance (i.e. appointment)
- Missed tests or exams will be written in the classroom or main office outside of school hours

- If caught using a cell phone during any part of class-time, cell phone will be confiscated and privileges will be lost for the period.
- Final exam rules apply to all in-class exams; you may not listen to a music device or receive phone calls during any exam.

Grading Practises

1. No late marks given.
2. No zeros given (unless truancy or not getting missed work in a timely manner).
3. Homework assignments will be corrected at the beginning of class by peer assessment. It will NOT count towards your grade but still count towards your LEARNING.
4. Testing of homework will be given more often and will count towards your grade.
5. Assessment due dates will be given one week in advance. If not handed in in a timely fashion, you will be **required** to come in at lunch/flex or after school to complete the work. Non-compliance will result in a phone call home and an admin detention to complete the work.
6. For late work, you will only have the lunch/flex or after school timeframe to complete the work and will take the mark that you acquire within the extra time that was granted for the missing assignment.
7. Every student has the opportunity to replace one summative assessment **per unit** using an assessment tool of the student's choice AND a mutually agreeable rubric created by both teacher and student. This has to be submitted **BEFORE** the unit exam.

"Those who are convinced they can be successful are likely to try harder and to persist longer when they face obstacles. This is why confidence matters."

~Anonymous

Dismissal

* At the end of class, remain in your seats until you have been dismissed by the bell.



Submitting Assignments Electronically

- Email attachment to sbennett@rvschools.ab.ca
- Flash drive or USB device - hand into teacher for download

All documents need to be in **.doc** or **.docx** - NO OTHER FORMATS PLEASE

Academic Integrity

Cochrane High has an academic integrity policy outlined in the student handbook on our phone site. Plagiarism and cheating are serious issues of academic dishonesty and will be dealt with in a serious manner. If you have been found to have plagiarized on a Biology assignment or cheated on a test, the following consequences may occur:

- You will be given another chance to complete a similar assignment, under supervision. You will receive a zero if it is during an exam or test.
- Administration and parents will be informed
- Subsequent incidents may result in school suspension.

Flex Block—Intentions

This is organized time during the day for you to: seek tutorial help with a subject, work on homework, take care of errands, book appointments, plan your week, followup with your work, work on a project, workout/exercise.

Initially, until we get into our rhythm, no one is permitted to leave campus. We're trying to establish a culture of work, discussion, and planning/organization at the student level within your day. The ultimate goal is to continue to achieve success through greater student autonomy.



“You should always be well and bright, for so you do your best work; and you have so much beautiful work to do. The world needs it, and you must give it! “

Marie Corelli